



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

विज्ञापन सं./Advertisement No.: R/17/2023 Dated November 20, 2023

Indian Institute of Technology Kharagpur, an Institute of Eminence and the first and largest in the chain of IITs engaged in teaching, research and development. The Institute invites online applications from the Indian Nationals for the following positions including backlog vacancies:

Sl. No.	Name of the post(s)	No. of Vacancies							Level in Pay Matrix plus admissible allowances as per the Institute norms
		UR	SC	ST	OBC (NCL)	EWS	PWD	Total	
1.	Senior Executive Engineer (Civil/Electrical)	2	1	0	1	0	0	4	Level 12 of Pay Matrix ₹78800-209200/-
2.	Executive Engineer (Civil/Electrical/RAC)	2	0	0	0	0	0	2	Level 11 of Pay Matrix ₹67700-208700/-
3.	Engineer (Civil/Electrical/Mechanical/Tel/RAC/CWISS/HORT/ELV)	2	1	1	2	1	0	7	Level 10 of Pay Matrix ₹57700-98200/-
4.	Junior Engineer (Civil/Electrical/Mechanical/Tel/RAC/CWISS/HORT/ELV)	1	1	1	1	0	0	4	Level 6 of Pay Matrix ₹35400-112400/-
Total		7	3	2	4	1	0	17	

The qualification, experience and age limit for the above post(s) are as under:

1. Senior Executive Engineer (Civil/Electrical)

Pay Matrix Level: Level 12 of Pay Matrix ₹78800-209200/- and other allowances as admissible.

Essential Qualification & Experience:

(in case of Civil): First class B.E./B. Tech Degree or equivalent in Civil Engineering with at least 8 years' experience in the execution/ supervision/ maintenance of large Civil/ Waterworks/ Sanitary works as the case may be of which atleast 2 years as Executive Engineer in Level 11 of Pay Matrix ₹67700-208700/- (Pre-revised : PB-3, Grade Pay of ₹6600/-) or equivalent.

(in case of Electrical): First class B.E./B. Tech Degree or equivalent in Electrical Engineering with at least 8 years' experience in the execution/ supervision/ maintenance of large Electrical works as the case may be of which atleast 2 years as Executive Engineer in Level 11 of Pay Matrix ₹67700-208700/- (Pre-revised : PB-3, Grade Pay of ₹6600/-) or equivalent.

Age: Preferably below 50 years.

2. Executive Engineer (Electrical/RAC/Civil)

Pay Matrix Level: Level 11 of Pay Matrix ₹67700-208700/- and other allowances as admissible.

Essential Qualification & Experience : First class B.E./B. Tech Degree or equivalent in relevant branch of Engineering (Electrical/Mechanical/Civil Engineering) as the case may be with at least 6 years' experience in the execution/supervision/ maintenance of large Civil/ Waterworks/ Sanitary works/ Electrical/RAC as the case may be of which atleast 3 years as Engineer in Level 10 of Pay Matrix ₹56100-177500/-(Pre-revised : PB-3, GP of ₹5400/-) or equivalent.

Desirable: (in case of Electrical) Experience in design, estimation tendering & executive of new projects and maintenance works of residential/academic building electrical installations, 33/11 KV power distribution system, lifts, DG sets, Fire Fighting System, water/sewerage pumping system, SCADA, solar power systems, knowledge of CPWD norms, energy audit & Management etc.

(in case of RAC) Experience in design, estimation tendering & executive of new projects and maintenance works related to air conditioning of R&D/Academic/Hostel buildings by central chillers/VRF-AC/Unitary AC, Heat recovery system, HVAC or super speciality hospitals, BMS kitchen ventilation etc.

(in case of Civil) Experience in the field of planning, structural design and/or works monitoring of buildings and institutional infrastructure including estimation, budgeting, tendering, exposure to use of MIS.

Age : Preferably below 40 years.

3. **Engineer (Civil/Electrical/Mechanical/Tel/RAC/CWISS/HORT/ELV)**

Pay Matrix Level: Level 10 of Pay Matrix ₹56100-177500/- (Pre-revised : PB-3, GP ₹5400/-) and other allowances as admissible

Essential Qualification & Experience:

Engineer (Civil): First class B.E./B. Tech Degree or equivalent in Civil Engineering with at least 3 years professional experience in the execution/supervision/maintenance of large Civil Works as Assistant Engineer, Engineer, Project Engineer or its equivalent grade,

Engineer (Electrical/Mechanical): First class B.E./B. Tech Degree or equivalent in Electrical/Mechanical Engineering with at least 3 years' professional experience in relevant field of Electrical/Mechanical Engineering in the execution/supervision/ maintenance of large Electrical/Mechanical Works as Assistant Engineer, Engineer, Project Engineer or its equivalent grade in reputed organization. Experience in high tension and low tension lines, electrical maintenance planning, etc.

Engineer (Tel): First class B.E./B. Tech Degree or equivalent in Telecom/Electronics/Radio/Computer/Electrical/Information Technology/Instrumentation Engineering with at least 3 years' professional experience in the execution/supervision/ maintenance of large Telephone Works as Assistant Engineer, Engineer, Project Engineer or its equivalent grade in reputed organization.

Engineer (Horticulture): First class B.E./ B. Tech Degree or equivalent in Agriculture Engineering with at least 3 years' professional experience in horticulture related works/landscaping, etc.

Engineer (Refrigeration and Air-conditioning): First class B.E./B. Tech Degree or equivalent in Mechanical Engineering with at least 3 years' professional experience in Refrigeration and Air-conditioning maintenance/Testing/Industry/plant/etc.

Engineer (CWISS): First class B. E./B. Tech Degree or equivalent in Mechanical Engineering with at least 3 years' professional experience in Mechanical workshop etc.

Engineer (ELV): First Class B.E. / B.Tech degree of equivalent in Electrical & Electronics / Electronics / Electronics & Communication / Instrumentation Engineering with atleast 3 years professional experience in Design, Estimation, Tendering, Execution of new projects & maintenance works related to CCTV/BMS/IBMS/Access Control System/Security Control System/ Super-speciality Hospital Automation System/Audio Visual Systems of auditorium & class rooms/ Utility Automation/SCA DA etc.

Age : Preferably below 35 years.

4. **Junior Engineer (Civil/Electrical/Mechanical/Tel/RAC/CWISS/HORT/ELV)**

Pay Matrix Level : Level 6 of Pay Matrix ₹35400-112400/- and other allowances as admissible.

Essential Qualification and Experience : Bachelor of Engineering/Architecture or equivalent in appropriate field with 2 years of relevant experience or Diploma in Engineering/Architecture of three years duration in appropriate fields with 3 years of relevant experience

Valid supervisory license / permit issued by the Chief Electrical Inspectors in case of Electric Works or knowledge of Computer applications, experience in Design & Estimation, Construction & Maintenance of buildings, etc. in case of Civil Works, Architecture and Mechanical Works.

Age : Preferably below 30 years.

General Instructions

1. Reservation as per Government of India Rules.
2. Age relaxation is applicable as per Government of India norms.
3. The crucial date for determining the age limit shall be the closing date of submission of online applications.
4. Reserved category applicants shall be required to upload the latest Caste/Category certificate issued by the Competent Authority as per Govt. of India directives issued from time to time.
5. Applicants belonging to OBC (Non Creamy Layer) category shall have to upload OBC(NCL) certificate otherwise, such applicants shall be considered as unreserved category applicants. The OBC certificate should clearly show that the applicant does not belong to the Creamy Layer. OBC-NCL certificate shall be issued on or after 01.04.2023 but not later than the last date of online applications.

6. Application under EWS category shall be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuineness of the certificate by the issuing authority. As per DoP&T OM No. 36039/1/2019-Estt (Res), dated 31.01.2019, the crucial date for submitting income and asset certificate by the candidate is the closing date for receipt of application for the post, except in cases where date is fixed otherwise. Accordingly, EWS certificate issued in prescribed format for employment in Central Government on the basis on income of financial year 2022-2023 issued on or after 01.04.2023 but not later than the last date of online applications valid for the year 2023-2024 shall be considered valid.
7. PwD applicants shall be required to upload proof of disability mentioning the percentage of disability issued by the Competent Authority.
8. The candidate applying for the post should ensure that he/she fulfils the eligibility criteria for the post. His/Her admission to any stage of the selection process will be purely provisional subject to confirmation that he/she satisfies the prescribed eligibility criteria.
9. Degree certificate should have been awarded by a recognized University/Institute.
10. The Institute reserves the right to relax experience in exceptional cases, or in the case of persons already holding analogous positions in a Centrally Funded Technical Institute / University / Research Institution.
11. Certificate in support of experience should be in proper format i.e. it should be on the organizations letter head, bear the date of issue, specific period of work, salary, name and designation of the issuing authority along with their signature and stamp.
12. Persons serving in Government/Semi Government Organizations/Autonomous Bodies/ Educational Institutions should upload No Objection Certificate (NOC) & Vigilance clearance while applying online failing which such persons shall be required to produce NOC & Vigilance clearance at the time of interview.
13. Candidates must check that they have filled correct details in each field before submission of the application. Application once submitted, no change/ correction/ modification will be allowed under any circumstances.
14. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
15. The Institute reserves the right to fill or not fill any of the advertised positions.
16. The number of vacancies may be increased or decreased depending upon Institute's requirement. The Institute reserves the right to decide the number of vacancies discipline wise/specialisation wise as per requirement of the Institute.
17. The decision of the Institute in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection. Canvassing in any manner would entail disqualification of the candidature.
18. Institute strives to have a workforce which reflects gender balance. The women candidates may also be allowed a relaxation of upper age limit to encourage women's participation in the Institute.
19. The Institute shall verify the antecedents/documents submitted by the candidate at the time of appointment or during the tenure of the service. In case, it is found that the documents submitted by the candidate are fake or the candidate has clandestine antecedents and has suppressed the said information, his/her service at the Institute shall be terminated.
20. The Institute reserves the right to call only the requisite number of candidates for selection process after shortlisting with reference to the candidate's qualification, suitability, experience, etc.
21. The Institute reserves the right to evolve any screening/selection process e.g. Screening Test/Written Test/Seminar Presentation/Group Discussion/Personal Interview etc. if the number of applicant is large for a particular post.
22. Any dispute with regard to the selection/recruitment process will be subject to Courts having jurisdiction over Kolkata.
23. To-and-fro rail fare by the shortest route being limited to AC- 3 tier for the posts Sl. No. 1 to 3 will be paid only to the candidates who are called to appear before the Selection Committee/Interview. To-and-fro rail fare by the shortest route being limited to second sleeper class for the posts Sl. No. 4 will be paid to all SC/ST/PwD candidates to attend the Trade Test only.
24. Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the submission of online application i.e. **20.12.2023**.
25. Candidates possessing requisite qualification and experience are required to **apply online** [<http://www.iitkgp.ac.in>>> **Quick Links >> Non-Teaching Positions**] on or before **20.12.2023**.

26. Candidates are advised to fill their correct and active e-mail addresses in the online application as all correspondence will be made by the Institute through e-mail only. Test/Interview schedule will be e-mailed in due course to the candidates in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose. Further, for any updates, please visit website [<http://www.iitkgp.ac.in>>> Quick Links >> Non-Teaching Positions] regularly, for subsequent amendments, if any.
27. After successful online submission of application, a printout of the application form must be obtained. It will be required at the time of document verification/test/interview. **NO HARDCOPY OF THE APPLICATION TO BE SUBMITTED.** The short-listing will be done only based on the documents uploaded at the time of online application.
28. **Application Fee :**
- **Posts mentioned in Sl. No. 1 to 3 :** Rs. 500/- (Rupees five hundred only) by SC/ST/PwD/Women candidates and Rs. 1000/- (Rupees one thousand only) by others should be paid through online portal (SBI Net Banking/Other Banks Net Banking/All Banks Credit Cards (Retail)/Rupay Debit Cards).
 - **Posts mentioned in Sl. No. 4 :** Rs. 250/- (Rupees two hundred fifty only) by SC/ST/PwD/Women candidates and Rs. 500/- (Rupees five hundred only) by others should be paid through online portal (SBI Net Banking/Other Banks Net Banking/All Banks Credit Cards (Retail)/Rupay Debit Cards).
- The fee(s) paid shall not be refunded under any circumstances nor can the fee(s) be held in reserve for any other application or examination or selection.**
29. **NO INTERIM ENQUIRIES WILL BE ENTERTAINED.**
30. If any problem is encountered during online application, please contact : **erp.nonfacrec@iitkgp.ac.in**


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